

Purpose of the Committee

Purpose of the Committee - The Institutional Effectiveness Committee is a standing committee within the structure of the college. The team develops, implements and monitors planning and evaluation processes which are designed to ensure the effectiveness of the educational programs, services, and operations of the institution. The team ensures that the CFCC planning and evaluation processes are in accordance with the requirements of the North Carolina Community College System (NCCCS) and the Commission on Colleges of the Southern Association of Colleges and Schools (SACS).

The IE Committee serves in an advisory capacity to the President. The President delegates to the Team the authority to make recommendations directly to him which he will consider.

The committee meets at regularly scheduled times and minutes are recorded. Agenda topics may be originated by faculty and staff members and forwarded to the chair in advance of meetings.

Responsibilities:

More specifically, responsibilities of the committee are:

1. Work as a team and reach agreement on recommendations through consensus and with full support of each member;
 2. Represent a broad based membership of faculty and staff who are responsible for the communication of planning and institutional effectiveness business between and among the planning units of the college;
 3. Serve as planning and institutional effectiveness resource persons within the departments they represent and train others on planning and institutional effectiveness;
 4. Form ad hoc committees to study specific issues and make recommendations back to the full committee;
 5. Be actively involved in environmental scanning, data analysis, the formulation of planning assumptions, and the establishment of college goals which result in a strategic plan for the college;
 6. Review Critical Success Factors data, and review survey methodology and results to identify strengths, weaknesses and recommend improvements.
 7. Evaluate the research function a minimum of every two years;
 8. Review the Mission Statement and Institutional Goals a minimum of every two years and recommend changes to the President as necessary.
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Membership

Structure: 5 Senior Staff, ex officio; 3 deans, ex officio; LRC Director, ex officio; Provost North Campus, ex officio; 8 faculty (4 A&S; 3 Technical, 1 Vocational); 3 other staff (1 Cont. Ed., 1 Information Technology Services, 1 Student Development)

Payton Andrews	Tom Green	David Seeger
Carl Brown	Kim Lawing, <i>Chair</i>	Melissa Singler
Tommy Casey	Catherine Lee	Clarence Smith
David Chappell	Valerie Melvin	James Tallant
Catherine Cotter	Cindy Parker	Mike Taylor
Carol Cullum	Bob Philpott	Quyen York
Orangel Daniels	Camellia Rice	Rick Zigler